

**Prabhakar Patil Education society's arts, Commerce and Science
College,
Veshvi - Alibag**

Internal Quality Assurance Cell

Respected Madam/Sir,

We from Internal quality assurance cell hereby informing you that the IQAC's second meeting is scheduled on 30 th Nov. 2023 at Director/ Principal /IQAC cabin by 11.00 am.

You are hereby requested to be present for the same.

Following will be the key points for the discussion.

1. Faculty Development Program for teaching and non -teaching staff members
2. Organization of residential NSS camp and other extension activities
3. Planning of Prabhavishkar - Sports and Cultural Fest
4. Discussion regarding result of SEMI ,III and A.T.K.T. results
5. Discussion regarding result of SEM V & VI
6. Traning for TYBSc Chemistry Students w.r.t. Soil analysis
7. Organizing field visit and Industrial visit for students
8. Science Day Celebration
9. Discussion regarding recommendation from PEER TEAM VISIT
10. Any other relevant issues

CC to:

1. Director
2. Principal
3. Faculty Head Arts
4. Faculty Head Commerce
5. Faculty Head Science
6. Exam Chairperson
7. Office Superintendent
8. Accountant
9. OSM Cap Coordinator
10. NSS Coordinator

K. Patil

IQAC Coordinator

Co-ordinator, IQAC

Prabhakar Patil Education Society's
Arts, Commerce and Science College
Veshvi-Alibag

[Signature]
Principal





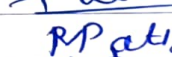






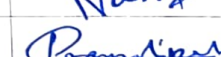
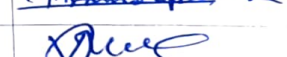
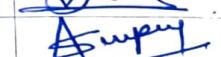

H/O PRINCIPAL
Prabhakar Patil Education Society
Arts, Commerce & Science College
Veshvi - Alibag

**Prabhakar Patil Education Society's
Arts, Commerce and Science College,
Veshvi, Alibag**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of 2nd meeting of the IQAC for year 2023-24

The second meeting of the IQAC for academic year 2023-24 was held on 30th November at 11:00 a.m. in Principal Office. Following members of the IQAC were present for the meeting:

Sr. No.	Name of Member	Designation	Signature
01	Dr. Omkar Pote	Chairperson	
02	Mr. Vikrant Warde	Director	
03	Prof. Namrata Patil	Faculty Head Marathi	
04	Dr. Rasika Mhatre	Faculty Head Commerce	
05	Prof. Sujit Patil	Faculty Head Chemistry	
06	Prof. Priti Patil	Exam Incharge	
07	Prof. Dinesh Patil	Faculty Member	
08	Mr. Prathamesh Patil	Administrative Staff	
09	Mr. Sagar Palkar	Sr. Clerk (Accountant)	
10	Mr. Milind Ghadge	DSD Incharge & Research Advisor	
11	Mr. Tejesh Mhatre	Sports Incharge	
12	Mrs. Ketaki Patil	Coordinator	
13	Dr. Pranali Patil	Social Service	
14	Ku. Vedant Kantik	Student Council	
15	Mr. Suyog Angre	Alumni Member	

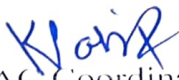
Mrs. Ketaki Patil, IQAC Co-ordinator initiated the meeting by welcoming all the members of IQAC and read the minutes of the previous meeting. The minutes of the earlier meeting were approved by the IQAC members without any modification.

Agenda :

1. Faculty Development Program for teaching and non -teaching staff members
2. Organization of residential NSS camp and other extension activities
3. Planning of Prabhavishkar - Sports and Cultural Fest
4. Discussion regarding result of odd semesters
5. Submission of AQAR
6. Organizing field visit and Industrial visit for students
7. Science Day Celebration
8. Discussion regarding recommendation from PEER TEAM VISIT
9. Certificate course in Tally and Taxation in association with Satyam Institute of Tax Accountant , Mumbai under MOU.
10. Any other relevant issues

Proceedings of the meeting:

1. To conduct Faculty development program resource person and other budgetary provisions was discussed
2. NSS section was advised to select suitable dates, place along with all required arrangements.
3. DSD, Cultural committee is advised to make all necessary arrangements for making Prabhavishkar a successful event.
4. Faculty heads were supposed to analyse results of odd semester
5. For submission of AQAR all faculty heads and office section should submit data regarding their activities so conducted, research papers so published , best practices so carried out etc.
6. Departmental heads should submit their field/on-site visit planning
7. Science HOD has been asked for planning regarding celebration of Science Day
8. For fulfilling recommendation from PEER TEAM VISIT visit to University of Mumbai is planned on 15 December 2023
9. Preliminary discussion with Satyam Institute was initiated to commence said certificate course in month of February 2024



IQAC Coordinator

I/C PRINCIPAL
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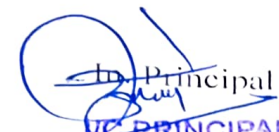
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Internal Quality Assurance Cell

Action Taken Report (With regard to the meeting of IQAC held on 30 th November , 2023)

Sr. No.	Particulars	Action Taken
1	Faculty development program on Entrepreneurship	Scheduled in last week of April 2024
2	Residential NSS camp	Conducted from 03- 08 December at Cyrus Poonawala School Camp Nagaon
3	Prabhavishkar - Sports and Cultural Fest	Prabhavishkar, the mega festival was organized on 23 rd December 2023
4	Result of odd semesters	As per the results of odd semesters the A.T.K.T. exam dates were announced on 18/03/2024 for SY and on 1/04/2024
5	Submission of AQAR	Last date for submission of AQAR is 28 th Feb, 2024. Date extended to 30 April 2024. Departmental heads, Criteria heads and office sections submitted data successfully.
6	Field Visit	Marathi, Geography and History Dept. planned their field visit on 09/02/2024 to Pune for Sant Darshan
7	Celebration of Science Day	Science day was celebrated on under the initiative of Science on 11/03/2024 due to board exam schedule
8	Recommendation from PEER TEAM VISIT	Visit to University of Mumbai clarifies doubt regarding roster submission, approval and affiliation status
9	Certificate course in Tally and Taxation	Under MOU with Satyam Institute of Tax and Accountant, Mumbai certificate course was commenced on 05/02/2024


IQAC Coordinator


Principal
Prabhakar Patil Education Society's
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