



**Prabhakar Patil Education Society's
Arts, Commerce and Science College,
Veshvi, Alibag.**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of 2nd meeting of the IQAC for year 2021-22

The second meeting of the IQAC for academic year 2021-22 was held on **17th November** at 11:30 a.m. in Principal's office. Following members of the IQAC were present for the meeting:

Sr. No.	Name of Member	Designation	Signature
1	Prof. Namrata Patil	I/C Principal	
2	Prof. Rasika Mhatre	IQAC Co-ordinator	
3	Prof. Ravindra Patil	Science Faculty Head	
4	Prof. Pooja Bhagat	Secretary (IQAC)	
5	Mr. Prathamesh Patil	Member, Administrative Office	
6	Mrs. Kanchan Mhatre	Member, Library Head	
7	Dr. Omkar Pote	Member, Teaching Staff	
8	Prof. Dinesh Patil	Member, Management	
9	Prof. Namrata Chogale	Member, Teaching Staff	
10	Prof. Tejesh Mhatre	Member, Teaching Staff	
11	Prof. Vikrant Warde	Member, Teaching Staff	
12	Prof. Milind Ghadge	Member, Teaching Staff	

Prof. Rasika Mhatre, IQAC Co-ordinator initiated the meeting by welcoming all the members of IQAC and read the minutes previous meeting. The minutes of the earlier meeting and Action Taken Report were approved by the IQAC members without any modification.



Agenda of the second meeting for year 2021-22 was as follows:

1. Faculty Development program FDP
2. Organization of NSS Camp and Extension Activities.
3. Planning of Prabhavishkar – Sports and Cultural Fest.
4. Organization of prize distribution ceremony.
5. Organizing field visits for students.
6. Conducting short term/value added courses.
7. Any other relevant issue(s) with permission of the Chairman.

Proceedings of the meeting:

1. All academic departments should plan and execute faculty exchange program.
2. All academic departments should carry out extension activities and NSS Department should decide date and venue of 7 days NSS Camp.
3. DSD, Sports and Cultural committees should make all arrangements for the successful organization of Prabhavishkar to be held in December 2021.
4. Sports, Cultural and Exam committee should make all arrangements for organization of prize distribution ceremony given by University of Mumbai.
5. Department Heads of respective faculties shall submit their field/on-site visit planning.
6. Organizing Gender equity programs for students.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report

(with regard to the meeting of IQAC held on 17th November, 2021)

Sr. No.	Particulars	Action Taken
2	Organization of NSS Camp and Extension Activities.	NSS Department conducted virtual programs for students like Covid awareness, HIV awareness, Youth day celebration etc. Also arranged Covisheild Vaccination Camp In adopted Village Sahan Bamangav in collaboration with Civil hospital, Raigad
3	Planning of Prabhavishkar - Sports and Cultural Fest.	Prabhavishkar was organized on 22 nd Dec 2021.
4	Organization of prize distribution ceremony -convocation	Convocation ceremony was organized on 21 st March 2022.
6	Women development cell program	WDC organized womens day celebration program on 08 th March 2022

Co-ordinator, IQAC
Prabhakar Patil Education Society's
Arts, Commerce and Science College,
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VC PRINCIPAL
Prabhakar Patil Education Society's
Arts, Commerce & Science College
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